

Minutes of Bulkington Parish Council General Meeting held on Wednesday 8th January 2025 at 7.30pm at Bulkington Village Hall, Bulkington, Wiltshire – Moved to The Well PH as the Village Hall was unavailable.

Membership: Councillors P Oakey (Chair), A Breach (Vice Chair), J Anderson-Hill, A Howard-Evans, S Macalpine-Downie.

Present: Councillors A Breach, J Anderson-Hill, A Howard-Evans, J Anderson-Hill, S Macalpine-Downie.

Member of Public: None

Proper Officer: T Hicks

MINUTES

No.	Item	Action
PC/24-25/135	Apologies To receive and accept apologies for those unable to attend. Cllr P Oakey. Accepted.	Clerk to update absence log
PC/24-25/136	Declarations of Interest To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011. None.	
PC/24-25/137 PC/24-25/137.1 PC/24-25/137.2	Minutes of the previous meeting To approve as a correct record the minutes of the Parish Council meeting held on 11 th December 2024. Approved without amendment. To note any matters arising from the minutes of the meeting held on 11 th December 2024. None.	
Standing Orders were suspended to allow for public participation		
PC/24-25/138 PC/24-25/138.1 PC/24-25/138.2	Public Participation To enable members of the public to address the Council regarding any item on the agenda. None. To receive any petitions or deputations. None.	
Standing Orders were reinstated following public participation		
PC/24-25/139 PC/24-25/139.1 PC/24-25/139.2	Reports from: To receive an update from Wiltshire Councillor – Cllr Reay. Given verbally by the Clerk in her absence. To receive an update from the Chair of the meeting. Given verbally by Cllr Breach in Chair's absence. Cllr Breach updated the Councillors regarding his meeting with Cllr Reay about flooding in the village. The Clerk was tasked with asking Cllr Reay for an update on the flooded ditch and possible installation of pipe and also the landslip of verge opposite The Well. Cllr Anderson-Hill agreed to obtain the What3Words position of pothole and for all Cllrs to report via MyWilts App again.	Cllr Reay Clerk Cllr Anderson-Hill

Signed: _____



PC/24-25/139.3 PC/24-25/139.4	To receive the Clerk's report – None. To receive the up-to-date external meetings schedule and to decide who will attend meetings – noted.	
PC/24-25/140 PC/24-25/140.1	Matters arising from previous meetings:- To receive an update on the blocked ditches. Cllr Breach updated the meeting that this nearly finished as only some sleepers to be installed, and the matter could now be closed.	
PC/24-25/141 PC/24-25/141.1 PC/24-25/141.2	Planning Matters to discuss: To note the BPC Planning Schedule as at 1 st January 2025. Noted. To discuss any other applications received before the meeting. None.	
PC/24-25/142 PC/24-25/142.1 PC/24-25/142.2	Maintenance to include items as below: To discuss and agree Parish Steward- Consideration of jobs for next visit. It was agreed Clerk to advise Parish Steward that the moss on the pavements at the Close and the Well needed attention and that the mound of earth opposite the Well needs attention. To discuss and agree Maintenance Log – for ongoing items. Noted.	Clerk
PC/24-25/143 PC/24-25/143.1a PC/24-25/143.1b PC/24-25/143.2 PC/24-25/143.3	Finance To agree and approve invoices and payments:- Clerk's Salary January 25 – Approved. Clerk's PAYE January 25 – Approved. To approve invoices/requests for payment received prior to the meeting. None. Monthly Management Accounts Members to receive the monthly financial report and bank reconciliation. See attached papers. A non-signatory member to sign the bank reconciliation and bank statements. Approved and signed by Cllr Breach.	Clerk
PC/24-25/144 PC/24-25/144.1	Playground & Grounds To receive an update on the playground maintenance. It was agreed Cllr Breach would read the ROSPA report and action outstanding matters.	Cllr Breach
PC/24-25/145 PV/24-25/145.1	Governance To discuss any Councillor vacancy applications received. None but the Clerk updated the meeting on election process for 2025, send information to all Councillors and signpost on the website.	Clerk
PC/24-25/146	Correspondence Received Since Last Meeting, to note. None.	
PC/24-25/147	Confirmation of date of next meeting: Wednesday 12 th February 25. It was noted that this meeting would be to discuss plans for 2025/26 events and Cllr Breach to invite volunteers.	Cllr Breach
PC/24-25/148	To close the meeting – 8.12pm	

Signed:

